

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 11th DAY OF DECEMBER, 2017
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee DelMar at 1:00 p.m.

A roll call was taken, and the following Trustees were present: Aaron DelMar, Robert McKanna and Matt Moffitt. Chief Rich May and Assistant Chief Scott Mohr were also present.

Trustee DelMar opened the floor for public comment. There was one employee present and one resident (Commissioner Gerald Chapman) present. There were no questions or comments for the Board.

A motion was made by Trustee McKanna to approve the minutes from the Regular Meeting of the Board of Trustees held November 13, 2017 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held November 13, 2017 as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to accept the financial report for month ended November 30, 2017 as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve payment of the November bills which includes checks numbers 18269 through 18298 for a total of \$396,609.49, payroll of \$136,707.86, and net other expenditures of \$14,733.50, for a total cost to the District of \$548,050.85. Also included in the motion is approval of check number 18299 dated December 11, 2017 for \$1,284.85. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May reviewed items contained in his Chief's report.

The updated 2018 Board of Trustees meeting schedule was distributed to the Board. The updated schedule reflects the meeting time change to 9:30 am.

Discussion was conducted regarding staffing. Chief May indicated that Captain McGarry retired as of December 4th and one of the firefighters hired in 2016 tendered his resignation as of December 21st. Chief May anticipates promoting one firefighter to Lieutenant in January or February, so there will be two vacancies as of late December. The consensus of the Board of Trustees is to notify the Board of Fire Commissioners to hire two new employees in mid-February 2018. Trustee DelMar asked Chief May to provide the Trustees with cost comparisons for hiring two new firefighters versus three new firefighters.

A motion was made by Trustee DelMar to approve Ordinance 2017-004, An Ordinance Levying and Assessing Taxes of Palatine Rural Fire Protection District, Cook County, Illinois for 2017 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve Ordinance 2017-005, An Ordinance Giving the Cook County Clerk Direction Related to the 2017 Tax Levy, as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May distributed a copy of the 2018 Calendar Checklist to each Trustee. This is just a reference for the Board. If there is anything that should be added to the list, please let Chief May know.

A motion was made by Trustee DelMar to approve the purchase of two new computers and three LCD monitors from CDW-G for an amount not to exceed \$1,839.00. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the purchase and installation of two new furnaces from Cress Heating in the amount of \$4,450.00. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the purchase of two new mobile data terminals from CDW-G for a cost not to exceed \$4,865.70. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to enter Closed Session at 1:29 p.m. to discuss pending or imminent litigation per 5 ILCS 120/2 (c) 11 and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 1:35 p.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 1:35 p.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 9:30 a.m. on January 8th.

Approved this 8th day of January, 2018, by a roll call vote as follows:

AYES: __DelMar, McKanna, Moffitt__

NAYS: _____0_____

ABSENT: _____0_____

Aaron DelMar
President
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt
Secretary
Palatine Rural Fire Protection District