

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 14th DAY OF MARCH, 2016
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Grosch at 1:00 p.m.

A roll call was taken, and the following Trustees were present: Glenn Grosch, William Murray, and Aaron DelMar. Chief Hank Clemmensen, Deputy Chief Rich May, and Assistant Chief Scott Mohr were also present.

Chief Clemmensen introduced Tom Sawyer from Sawyer Falduto. Mr. Sawyer provided the Board with some investment information as it relates to how Sawyer Falduto will proceed with the District's long term investments.

A motion was made by Trustee Grosch to approve the minutes from the Regular Meeting of the Board of Trustees held February 8, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Grosch to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held February 8, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Grosch to approve the minutes from the Special Meeting of the Board of Trustees held February 12, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes and Trustee Murray voting yes. Trustee DelMar abstained from the vote.

A motion was made by Trustee Grosch to accept the financial report for the month ended February 29, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Grosch to approve payment of the February bills which includes check numbers 17538 through 17579 for a total of \$57,143.08, payroll of \$130,544.50, and net other expenditures of \$93,874.49 for a total cost to the District of \$281,562.07. Approval also includes check numbers 17580 and 17581, dated March 14, 2016 for a total of \$541.25. The motion was seconded

by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Grosch opened the floor for public comment. Those members of the public present had no questions or comments for the Board.

Chief Clemmensen reported that there is currently House Bill 5630 being considered by the legislature. This bill would make it mandatory for all taxing boards to be elected. The consensus of the Board is that making elections mandatory for all taxing boards is not cost effective. Trustee DelMar will reach out to those legislators that represent District residents.

New items continue to be discussed and addressed by RPM. Currently, RPM Deputy Chiefs are working on standardized purchasing for all three departments. One of the items on today's agenda is an example of that standardized purchasing. All three departments have or are considering the purchase of the same thermal imaging camera.

MIH continues to move forward. Lawyers from Palatine and Rolling Meadows have completed review of the agreements that would be used by RPM departments and Northwest Community Hospital.

Trustee Murray asked if there was anything in particular behind the spike in sick time during February. Staff indicated there was nothing that they knew of, other than normal things going around.

Trustee Murray questioned what "travel funded by CBA" means. Chief Clemmensen explained that there is a line item in the budget for training based on things negotiated in the Collective Bargaining Agreement.

Trustee Grosch, on behalf of the Board of Trustees and staff, presented Dr. Gerald Chapman with a plaque recognizing his work to successfully negotiate a collective bargaining agreement with Local #3764 in 2016. The Board thanked Dr. Chapman for the many hours he spent representing the Trustees at the negotiations table.

Chief Clemmensen included a sample of the time sheet staff will be using to submit hours work each payperiod, beginning in April.

A motion was made by Trustee Grosch approving Ordinance 2016-001, An Ordinance Amending Ordinance 2005-003 (Depositing and Investing of District Funds) as amended. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting no.

A motion was made by Trustee Grosch approving Ordinance 2016-002, An Ordinance Amending the Palatine Rural Fire Protection District Ordinance 2009-002 Investment Policy as amended. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Grosch to approve the purchase of a Bullard Eclipse thermal imaging camera from Essential Equipment Solutions, Inc., for a total cost of \$8,348. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Discussion was conducted regarding staffing levels. Chief Clemmensen indicated that with the retirement of FF Wynn, one shift has four personnel assigned and two shifts have five personnel assigned. Chief Clemmensen explained the options that the Board can consider for staffing going forward from this point.

Trustee Grosch provided his thoughts on the difficult choices the Board is considering as it relates to District staffing.

A motion was made by Trustee Grosch to approve reducing minimum staffing from the current four per shift down to three per shift, and authorizing the Fire Chief to operate a jump company between the frontline District 36 apparatus during those occasions when manning is at three. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

The April 11th Board meeting is a 1:00 p.m. meeting. Chief Clemmensen will be out of town for the April meeting, Deputy Chief May will be present.

With no further business to come before the Board, a motion was made by Trustee Grosch to adjourn the regular meeting of the Board of Trustees at 1:58 p.m. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Approved this 11th day of April, 2016, by a roll call vote as follows:

AYES: __Grosch, Murray, DelMar__

NAYS: _____0_____

ABSTAIN: _____0_____

Glenn Grosch
President
Palatine Rural Fire Protection District

ATTEST:

Aaron DelMar
Secretary
Palatine Rural Fire Protection District